# Community Service Form

Every student at Al Huda High School must complete 25 hours of volunteer work as part of his/her graduation requirements.

Students must:

1. Perform work for a non-profit organization.
2. Complete the work for neither money nor credit.
3. List hours work (**25 hours)** on a daily basis as performed.
4. Have the adult that supervised you sign for the work completed each day.
5. Perform work outside of regular school hours.
6. Submit completed form to your college counselor.

**Please Note:** When "TOTAL HOURS" include a partial hour, it will be converted to the lower full hour, i.e. 10.5 hours will record as 10 hours.

Student Name _____ Grade _____

| Date (List each date separately) | Hours worked on this day | Name of agency where performed | Type of work | Supervisor's signature | Supervisor's contact information |
|---|---|---|---|---|---|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| TOTAL HOURS | | | | | |

For Office Use Only
Computer entry

Total Hours entered _____ Date entered _____ by: _____

Al Huda High School